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| <b>Report of:</b>     | <b>Liz Jarmin, Head of Locality Partnerships</b>  |                     |
| <b>Report to:</b>     | <b>Outer South Community Committee</b><br><b>Ardley and Robin Hood, Morley North, Morley South and Rothwell</b> |                     |
| <b>Report author:</b> | <b>Kimberly Frangos</b>   | <b>07712 217267</b> |
| <b>Date:</b>          | <b>20<sup>th</sup> June 2022</b>  | <b>For decision</b> |

## **Outer South Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27<sup>th</sup> November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1<sup>st</sup> July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee,

designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
16. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
  - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
17. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
18. **Associated Recommendation:** Members are asked to review the minimum conditions as set out in paragraph 16 of this report, consider whether any amendments are required and approve such conditions for operation in 2022/2023. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.
19. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2022/2023**

20. The total revenue budget approved by Executive Board for 2022-2023 was **£103,770.00** **Table 1** shows a carry forward figure of **£115,584.43** which includes underspends from projects completed in 2021-2022. **£41,172.57** represents wellbeing allocated to projects in 2021-2022 and not yet completed. The total revenue funding available to the Community Committee for 2022-2023 is therefore **£178,181.86**. A full breakdown of the projects approved or ring-fenced is available on request.

21. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

22. The Community Committee is asked to note that there is currently a remaining balance of **£126,040.86**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2022/2023**

|  |                    |
|--|--------------------|
|  | £                  |
| <b>INCOME: 2022-2023</b>                           | <b>£103,770.00</b> |
| Balance brought forward from previous year         | £115,584.43        |
| Less projects brought forward from previous year   | £41,172.57         |
| <b>TOTAL AVAILABLE: 2022-2023</b>                  | <b>£178,181.86</b> |
| <b>Area wide ring fenced projects</b>              | <b>£</b>           |
|  | £                  |
| <b>Total spend: Area wide ring fenced projects</b> | <b>£</b>           |

| Ward Projects                                 | £                  | Ward Split            |                   |                   |                   |
|---|--------------------|-----------------------|-------------------|-------------------|-------------------|
|   |                    | Ardley and Robin Hood | Morley North      | Morley South      | Rothwell          |
| Outer South Garden Maintenance Service        | £38,316.00         | £9,579.00             | £9,579.00         | £9,579.00         | £9,579.00         |
| FDM Chatter Bus Project 2022/2023             | £8,041.00          | £2,010.25             | £2,010.25         | £2,010.25         | £2,010.25         |
| Rothwell May Day Celebrations                 | £1,150.00          |                       |                   |                   | £1,150.00         |
| Outdoor Toilet Hire                           | £400.00            |                       | £400.00           |                   |                   |
| Morley Jubilee Benches                        | £2,274.00          |                       |                   | £2,274.00         |                   |
| Rothwell Jubilee Celebrations                 | £1,460.00          |                       |                   |                   | £1,460.00         |
| Plants for tipper at roundabout               | £500.00            |                       |                   | £500.00           |                   |
| <b>Totals</b>                                 | <b>£52,141.00</b>  | <b>£11,589.25</b>     | <b>£11,989.25</b> | <b>£14,363.25</b> | <b>£14,199.25</b> |
| <b>Total spend: Area wide + ward projects</b> | <b>£52,141.00</b>  | <b>£11,589.25</b>     | <b>£11,989.25</b> | <b>£14,363.25</b> | <b>£14,199.25</b> |
| <b>Balance remaining (Total/Per ward)</b>     | <b>£126,040.86</b> | <b>£65,162.22</b>     | <b>£18,270.93</b> | <b>£17,506.05</b> | <b>£25,101.66</b> |

**Wellbeing, Capital and Youth Activity Fund projects for consideration and approval**

23. There following projects are presented for Members' consideration:

24. **Project title:** Provision of Defibrillator on Club Premises

**Name of group or organisation:** Scatcherd Park Green Crown Bowling Club

**Total project cost:** £1,530.00

**Match funding:** £0.00

**Amount proposed from Capital Budget 2022/23:** £1,500.00

**Wards covered:** Morley South

**Project Summary:** Provision for 1 defibrillator and cabinet to be installed at Scatcherd Park. The costings includes installation by the LCC Electricians and it is a ballpark figure, as they have not done site visits yet.

Scatcherd Park bowling club has 60+ members who are predominantly 70+ and 80+ years of age. During the bowling season between 1<sup>st</sup> April and 30<sup>th</sup> September the combination

of league games and casual bowling produces to a footfall of approx 1,000 people, largely elderly and retired. This would also benefit the park who have a significant footfall throughout the summer months.

**Community Committee Priorities:**

Best City for Communities

- Residents in Outer South are safe and feel safe
- Have an asset base which is fit for purpose

25. **Project title:** The Shed, Morley

**Name of group or organisation:** Groundwork Yorkshire

**Total project cost:** £11,400.00

**Match funding:** £4,140.00

**Amount proposed from Wellbeing Budget 2022/23:** £7,260.00

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** Groundwork Yorkshire has successfully operated The Men in Sheds project for six years which provides a dedicated and fully equipped workshop open 4 days a week for men from around Leeds to come and learn new skills and make friends.

Groundworks have reviewed the Men in Sheds Service and would like to adapt this to meet a broader and more diverse range of project participants.

The Shed Workshop has been open up until the end of April 2022 for 5 days a week.

From May 2022, as funding has ended, Groundwork have had to change their offer. One day a week will be dedicated to adult education classes, funded through Leeds City Council adult education contract delivering accredited courses including basic DIY and carpentry. One day will be dedicated to full cost recovery, private, classes, this will be half a day plus an evening. Leaving 3 days for the shed to be used by both existing users and we will recruit new members too. Groundwork have successfully run a 1 day a week Women in Shed programme through Outer South funding on a Friday which worked well, and had a regular cohort of 5 women.

The plan moving forward is that 'The Shed' will be an inclusive place, supported by a Groundwork tutor for some, but not all of the time. The existing shedders will take a volunteer led role whereby they will be responsible for the shed whilst the tutor is not present, this will enable volunteers to take on roles of responsibility and develop the provision according to the needs of the users.

The Shed: Activities include: furniture making, woodcarving, woodturning, introduction to machinery and model making. The Shed is a space for individuals to socialise in a positive way and provides them with an opportunity for them to discuss any concerns they have with peers.

The Shed, Leeds, is open to all and provides an inclusive environment, but Groundwork do tend to recruit:

- People who have experienced a life changing event such as bereavement, redundancy, retirement or relationship breakdown.
- Unemployed people, keen to build their confidence and skills and progress to further learning that will help them secure paid employment.
- Those with barriers to learning such as mental health issues, learning difficulties, physical difficulties and those with long term health conditions.

The Shed provides those attending with the opportunity to;

- Make new friends and experience positive and constructive relationships with others.
- Feel more confident, feel less isolated and have positive mental health.
- Put practical skills to good use and also share them with others.
- Learn new skills.
- Progress into further, formal learning

By developing the Shed into a space where adults can take ownership groundworks are following a more general model of 'Sheds' across the country. Groundworks are working with the members and volunteer leaders into establishing themselves as their own community group, setting up a constitution etc and supporting them into securing their own funding.

Groundwork know that for many attending The Shed they do not wish to undertake formal education.

The Shed has worked with local community groups and groundworks have, over the years, produced items for other groups. This has enabled attendees with the opportunity to make a positive contribution to the local area and to see a positive impact as a result of their work. Projects they have worked on to date include: Christmas decorations for Age UK, toy helicopters for Yorkshire Ambulance Service, children's toys for St Gemma's Hospice, as well as household decorative items, planters for community groups in Beeston and Morley and small items of furniture.

The Shed is staffed by a fully qualified tutor whose specialism is Carpentry and Construction, and volunteers from the construction industry who are now retired.

The covid pandemic has proved that it is important for people to have as many support networks as possible to draw upon in times of need and groundworks know that those attending welcome the chance to come together, again.

Feedback from current Shed project participants evidences a high satisfaction level with the project.

Of the beneficiaries:

- 100% would recommend the Shed to others
- 100% thought that the Shed was excellent
- 68% felt more confident
- 72% felt more likely to be involved in their communities
- 81% reported improved health and wellbeing
- 89% had gained new skills for work or leisure

**Community Committee Priorities:**

Best City for Business

- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Communities are empowered and engaged. People get on well together

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

26. **Project title:** DAZL Outer South Dance Project

**Name of group or organisation:** Dance Action Zone Leeds

**Total project cost:** £5,836.32

**Match funding:** £3,960.00

**Amount proposed from Youth Activity Budget 2022/23:** £1,876.32

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** As we come out the other side of the pandemic activities for young people have never been so important. DAZL want to provide a weekly dance fitness program that includes activity in school holidays including light touch change 4 life activities to encourage healthy lifestyles. This program includes wider opportunities like city wide showcases, competitions, community events locally. In 2021-22 the Rothwell, Tingley groups took part in over 2 major performance events, showcasing their work which has been embraced by the community in person and Morley digitally. DAZL feel it's important to provide these experiences for the children to allow carers to see progression. Currently we engage 70+ children in community activity from the ward. DAZL would like to build further on this, encouraging families to sign up for constant activity throughout the year to promote consistency locally with an additional interest in the highs estate.

DAZL's provision is accessible/ inclusive to all. All will receive information on DAZL opportunities and that of other community programs in their area capitalising on their enthusiasm. DAZL will offer the children of Farnley & Wortley 6 -15yrs, DAZL would always have a support assistant present. DAZL will not turn children away due to numbers and a young person being a year or so younger/ older. All work will be showcased through community events as wider opportunities are embedded within the program and lots of opportunities for elected members to be involved.

How DAZL do this!

1. Participation
2. Community Leadership
3. Partnerships
4. Artistic Development & Progression Support
5. Celebrating Communities & Performance Opportunities

This engagement will also build towards plans with the Leeds City Of Culture 2023

**Community Committee Priorities:**

Best City for Business

Best City for Business

- Provide opportunities for people to get jobs or learn new skills

#### Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

#### Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

#### Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

### 27. **Project title:** REVIVE Summer Project

**Name of group or organisation:** Morley Community Church

**Total project cost:** £4,320.00

**Match funding:** £3,110.00

**Amount proposed from Youth Activity Budget 2022/23:** £1,210.00

**Wards covered:** Morley North and Morley South

**Project Summary:** This Project aims to help young people in their journey to redevelop their social skills, improve their physical & mental health, reduce anxiety, enhance their connectivity with others and grow their self confidence and self worth as part of the recovery process from the impact of the pandemic. This will be achieved through providing a week of positive and meaningful activities in the summer holidays within the context of a residential camping experience. The project is aimed at young people in the 8-17 years age range and will have a recruitment focus on children/young people from deprived and poor backgrounds. It aims to cater for 15 children/young people.

It will take place during the summer holidays in the Cheshire countryside from Monday 1 August – Friday 5 August. The tents will be erected at the Northwood Centre Camping Site, High Legh, near Knutsford. This former country chapel has been converted into a recreational and camping centre and run as a social enterprise serving voluntary groups. It comprises of a cookhouse, hall, toilet and shower block plus two adjoining fields. The project will be led by an experienced youth worker supported by a team of ten volunteers from supporting organisations including Morley Community Church. The volunteers will offer experience in youth work, sports, craft, catering etc. They will take time out of their work holiday entitlement to staff this project. A minibus and volunteers' cars will transport children/young people to and from the camp and to all trips and activities external to the camp site. The programme will include sports such as swimming, den making, basketball, netball, softball, cross country hiking, environmental arts, dance and crafts. There will also be trips to a theme park and a day at the beach. There will be opportunity to take part in cooking and baking activities and to contribute towards the catering provision for the week. The project will have exclusive use of the site and facilities.

Exciting and developmental experiences will be provided through physical fitness activities, team working, camp craft, games, non- urban living, individual responsibility and decision making. There will be on-site sport and recreational activity making full use of the



adjoining recreational field and facilities. There will be a camp cultural evening including concert enabling dance and the expressive arts. All campers will be able to regain their confidence and fitness, make new friends, have fun and relax.

Children/young people will enhance their social interaction and improve their physical & mental health by partaking in activities and trips, living under canvas together, fulfilling camp chores (eg, preparing food, washing up). This camp will help them redevelop inter-dependence in a totally new context. They will grow as individuals and develop relationships and respect for others. Reconnection with people and community life will be priority. Their improved well-being will give momentum to participating in community and cultural programmes on their return to Morley.

Young people who have extra needs (eg poor backgrounds, behavioural problems, family disruption, diminished mental health from pandemic restrictions, one parent families, household unemployment, low academic achievement, emotional and health issues etc) and who are beginning/making the transition through adolescence will be encouraged to reconnect with others. They will enhance their social resilience by partaking in activities and trips, living under canvas together, fulfilling camp duties. This camp will help them foster their inter-dependence in a totally new context. This will be achieved through group work, personal mentoring, discussion and reflection by the young people. Children/young people from poor backgrounds will be given the opportunity to renew their confidence and to re-set their aspirations for the future.

Consultations over the Winter & Spring period have elicited feedback from a variety of sources eg young people hanging about at gathering points in Morley, participants frequenting local youth activities eg Yzup Youth Club etc. Feedback has also come from discussion and conversation with parents, headteachers, supporting and referring organisations who have highlighted the significant need for young people to improve their mental health, reduce anxiety and catch up on their socialisation skills much diminished by pandemic and lockdowns.

### **Community Committee Priorities:**

#### Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

#### Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

#### Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

28. **Project title:** WLAC Outer South activity programme 22/23

**Name of group or organisation:** West Leeds Activity Centre (WLAC)

**Total project cost:** £5,953.92

**Match funding:** £353.92

**Amount proposed from Youth Activity Budget 2022/23:** £5,600.00

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** This exciting activity programme will be delivered at local community venues detailed below by trained and qualified staff as requested by young people and other stakeholders. The team will provide an programme full of exciting and challenging activities that children & young people from the Outer South area of Leeds will be keen to participate in over weekends, holidays, after school, and evenings. Some sessions can be delivered at WLAC whereby young people will be transported from the Outer South Area via WLAC minibus, to give them access to a larger choice of activities.

The WLAC team will transport 16 x 2 hour activity experiences 'free' to young people aged 8-17 years from the Outer South Community Committee area for up to 10 young people per session. 16 sessions will be shared between the four wards (40 young people from each ward area). All sessions will have a particular emphasis on children/young people from priority estates, adopted & fostered young people, young people referred via social care and SEND young people, accessing up to 160 activity opportunities.

The team will run the sessions at the times and dates that work best for the young people and give them a choice as to which activity they most want to do. Although the WLAC team will be responsible for the transport and activity, WLAC will also be reliant on some pastoral support from local organisation i.e. clusters, schools, youth work providers and the Neighbourhood Policing teams. This is to ensure that the young people have a familiar face in attendance on a pastoral staffing support ratio of 15-1.

The value to these partners is ;

- Free access to positive activity for these organisations linked to participation, acceptable behaviour & rewards
- Ease of recruitment of the most vulnerable young people
- Avoids duplication of staffing resources /projects
- Best value
- Signposting opportunities to other services and interests. i.e. if a young person enjoys climbing WLAC can provide more details on local climbing clubs/organisations.

The activities are all at the same price of £235 per session, for up to 10 young people for two hours at a time. This includes a sessional charge of £115 for WLAC transport for (return) equipment set up, driver, technical equipment and access to the resources. The choice of activities delivered in the Outer South area for the children & young people could be;

Sessions on offer subject to venue access ;

- Climbing Tower
- Inflatable games e.g. Sumo suites, Inflatable Bungie Pull, Giant Push Ball
- Nightline
- Moonwalk
- Archery
- Giant Push Ball
- Team Building Challenges
- Bushcraft/Den building
- Tug of War
- Pedal Go-Karts

Local areas/venues include ; the John O’Gaunts Estate, Wood Lane Estate and Northfield Avenue, Windmill Youth Club, Tingley Community Centre, Tingley Park, St. Gabriel’s Community Centre, Winthorpe Community Centre, The Lower Thorpe, Lewisham Park Centre, Gildersome, and Scatchard Park. The skate park next to Morley Leisure centre, Drighlington Moor near the old library, East Ardsley Wreck, East Ardsley Community Centre as well as primary schools such as Blackgates, Rothwell Victoria, Westerton Primary, Hilltop Primary and Robin hood primary schools..

### **Community Committee Priorities:**

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

29. **Project title:** Youth Service Outer South Activity Programme

**Name of group or organisation:** Leeds Youth Service

**Total project cost:** £11,048.96

**Match funding:** £4,128.36

**Amount proposed from Youth Activity Budget 2022/23:** £6,920.60

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South an Rothwell

**Project Summary:** The Youth Service out of schools holiday programme will deliver a positive / diversionary programme to young people in Ardsley & Robin Hood, Morley North, Morley South, & Rothwell wards. The holiday programme will provide a diverse range of physical & educational activities during the school holiday periods. The programme will direct young people into positive activities that will contribute to their life & social skills. The programme will create opportunities for young people to experience activities / facilities that they could not usually afford. The positive interaction with peers will develop relationships while developing new skills and having fun in a safe environment.

The programme will ensure young people are accessing a range of fun, educational, & heathy lifestyle opportunities, the programme will focus on young people generally but will also include vulnerable young people who require support in staying safe from harm, youth work staff will ensure all young people are offered opportunities to experience fun activities during periods of isolation.

Leeds City Council Youth Service will ensure all activities are delivered at reputable providers/venues and in compliance with Health & Safety requirements using Evolve and Risk Assessments.

The programme of activities is linked to the Children and Young Peoples plan and will have a Child Friendly approach; the programme will be delivered in consultation with young people aged 11 to 18 regards the final programme offered in each of the holiday periods.

The programme will work with partners to promote & engage young people who have become distant from mainstream provisions or require support to access provisions. The Youth Service will ensure that the most vulnerable young people have access to a programme.

The Youth Service will provide a range of half & full day activities/trips and evening sessions during the October 2022, February 2023 school holiday periods. The project would deliver a diversionary programme in October 2022 & February 2023 school holiday week would deliver one coach trip and 2 smaller activities per school holiday.

The programme would be delivered across the four wards in Outer South. The programme will offer a variety of interesting, educational, sporting & cultural opportunities whilst promoting attendance at activities and promoting positive learning.

A consultation of young people was undertaken during 2022 and all the activities offered during the delivery of the project will be within the activities / trips requested by young people. A further consultation session will be undertaken with the Outer South Youth Matters members to consider the final programme during each holiday period.

#### **Community Committee Priorities:**

##### **Best City for Communities**

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Residents in Outer South are safe and feel safe
- Communities are empowered and engaged. People get on well together

##### **Best City for Children & Young People**

- Provide a range of activities for young people across the Outer South

##### **Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy

#### **30. Project title:** Morley Town Centre Management

**Name of group or organisation:** Morley Town Centre Management

**Total project cost:** £38,000.00

**Match funding:** £23,000.00

**Amount proposed from Wellbeing Budget 2022/23:** £15,000.00

**Wards covered:** Morley North and Morley South

**Project Summary:** Morley Town Centre Management Board (MTCMB) was established 15 years ago with the aim to bring key stakeholders and partners together to develop and support Morley's town centre and the various businesses and organisations within it. In addition, MTCMB coordinate and host an established and evolving annual events calendar to attract an increasing footfall to the thriving town of Morley.

The board is made up of representatives from Leeds City Council, Morley Town Council, and Morley Chamber of Trade with key partners including White Rose Shopping Centre, Neighbourhood Policing Team, and Environmental Health. Morley Town Centre Manager is contracted by the Board on a self-employment basis and has been in post for 10 years.

This grant will be used for the continuation of this post and enable to postholder to develop plans, events and initiatives to continue to promote Morley as a key destination for retail, business, culture and leisure. As well as lead on the development of the Town Improvement Plan and Town Deal initiative for significant Government funding and investment into Morley.

1. BUSINESS SUPPORT Since COVID 19 and the consequences this had on local businesses, MTCMB continue to provide a support package to try to ensure the local economy doesn't suffer any more than necessary and that retail, commerce, and public spending of time and money locally continues to be a priority for local residents and visitors to the town. MTCMB are rolling out a recovery plan to continue to support local business and sole traders as MTCMB work together to recover from lockdowns, through a significant and targeted marketing strategy and a one stop shop for business enquiries. MTCMB are signposting businesses and members of the public to other appropriate support networks as necessary such as financial support, business support and guidance that comes directly from Leeds City Council.

The UK high street continues to struggle nationally with the rise of online shopping and entertainment and the level of choice the consumer has at their fingertips. MTCMB have already seen some national brands close down in the town centre i.e. high street banks and Tui. However with over 70% of local businesses being independents, MTCMB are optimistic that these challenging times brought about by the pandemic will provide new opportunities for independent businesses and an increased loyalty from local residents to 'shop local'.

A local intranet is being developed and maintained by the Morley Town Centre Manager to ensure effective communication with a growing number of town centre businesses (approx. 450 businesses) as possible to keep everyone informed and supported as the local landscape and the future of the high street changes. Despite the pandemic MTCMB are witnesses new businesses preparing to open following lockdown and the Town Centre Manager role continues to be a source of information and support to help people set up and stay in business and contribute to the vibrant town centre.

It is hoped the annual events programme will re-emerge by the end of this year with some of popular public events being adapted with social distancing measures in place when necessary. MTCMB will ensure all their events comply with the up-to-date Government guidance.

2. PREMISES LICENSEE MORLEY TOWN HALL The Town Centre Manager continues to hold the personal license for Morley Town Hall and is working closely with LCC Lettings Dept and Asset Management as well as the superintendents at the premises to ensure all policies and procedures are fully in place to operate the scheme within all legal guidelines and help to promote Morley Town Hall as a vibrant venue for events, tours and functions.

3. TOWN INVESTMENT PLAN – TOWN DEAL Morley was one of 101 UK towns invited to bid for the Government Towns Fund. Morley was successful in its submission for £24.3m. Morley Town Centre Manager is a Town Deal board member and is playing an integral part in the shaping of the proposed projects over the next 2-4 years. MTCMB have the

opportunity to invest in local economy at this critical time and MTCMB are proposing the implementation of a number of ambitious plans for Morley town centre and the wider town. The proposals are designed to add vitality to the town, create jobs and drive growth across Morley.

Part of the government's 'levelling up' agenda, the Town Centre Manager chairs the Education, Skills and Employment sub-group leading on the development of a new learning campus in Morley with Leeds City College providing learning and skills opportunities for adults aged 19+ as well as SEND students. This subgroup is also working in partnership with commercial financier Munroe K in the creation of a new Innivation Hub at White Rose Park with Smart Cities high on the agenda. The town Centre Manager also plays a vital role in the Town Centre, Placemaking and Cultural sub-group leading on the refurbishment of Morley Town Hall and also chairs the Town Deal Comms group working with colleagues within LCC in the comms and publicity and consultation around the Town Investment Plan. The Town Investment Plan will help to reshape Morley into a destination of choice for businesses and communities to thrive

4. PARTNERSHIP WITH WHITE ROSE SHOPPING CENTRE To maintain and strengthen the on-going partnership with the White Rose Shopping Centre, holding regular catch-up meetings with their management team informing them of developments in Morley and receiving like for like information about the Shopping Centre. Managing an annual sponsorship deal between the White Rose and Morley Town Centre Management Board. As the lockdown eases over the coming months the role will include working alongside the White Rose team to share ideas and learn from each other new ways of working to ensure public safety as well as sustainability of the retail and hospitality offer.

5. TOWN CENTRE EVENT MANAGEMENT To work alongside the town events coordinator to plan, fundraise, deliver and evaluate the annual events programme for the town centre including but not limited to: St George's Street Festival, Outdoor Cinema and Yorkshire day celebrations, Lantern Festival and Christmas Lights Switch-On and Festival and for 2022 the Jubilee events. For each of these events, the town centre manager role consists of:

Production of event plans, risk assessments, ensuring relevant PL and EL insurances are in place, attracting commercial sponsorship deals and other funding opportunities, recruitment of volunteers to support event delivery, bookings of street entertainment, performers, musicians, stage hire, children's entertainment. presenters and more. Hire agreements with suppliers. Ensuring health and safety at large public events through liaison with LCC SAG, Highways, traffic management companies, working with the NPT to ensure ongoing public safety and anti-terrorist measures are fully in place, provision of relevant first aid cover and working with environmental health for the provision of litter removal and management. Attendance at all events to ensure the smooth running and public safety and managing a team of volunteers. Post event evaluations and reporting to Town Centre Management, funders and other relevant partners.

To further explore potential events in Morley Bottoms in support of the growing hospitality scene.

6. **DIGITAL HIGH STREET** Leading on the development and progression of a digital high street for Morley. Including the replacement and improvements of the street lighting and street furniture on Queen Street and surrounding areas to incorporate a more contemporary look to the town centre. To coordinate the project and include the introduction of new LED screens for the purpose of live streaming and business promotions. To coordinate the digital promotion content and sponsorship. Also leading on the implementation of town centre wifi and smart phone technology as a visitor benefit to the town and also a marketing tool to promote town centre events and businesses.

7. **TOWN CENTRE ART TRAIL** to coordinate the development of Morley art trail, working in partnership with Morley Arts Festival through the commissioning of several artists to create various art installations across the town centre. To actively promote the art trail to the public encouraging local residents and visitors to Morley to engage with and explore this community art and draw people into the town centre. To explore ways to sustain and roll out the art trail as an ongoing visitor attraction for all.

### **Community Committee Priorities:**

Best City for Business

- Support work that helps town and district centres remain commercially active and vibrant
- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Neighbourhoods in Outer South are clean and attractive
- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Residents in Outer South are safe and feel safe
- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

### **Wellbeing Budget 2022/23 Ring-fences**

31. As in previous years, Members are asked to consider the following ring-fence amounts against the 2022/23 Wellbeing allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.

32. The **small grant** allocation for 2022/23 to be set at **£5,000.00** (£1,250.00 per ward).

33. Members are asked to consider ring-fencing **£500.00** (£125.00 per ward) to support Community Engagement Activities. This would cover costs to promote activities such as leaflet printing, venue hire, food/refreshments and transport costs, as well as distribution of the Community Committee newsletter. Any request for schemes outside these categories would need to be considered separately through the usual wellbeing process.

34. **£1,800.00** for **Community Skips** based on **£1,705.17** spend in 2021/22.

35. In recent years a number of events have been delivered in Rothwell under the banner **Rothwell Celebrations**. To ensure the delivery of these events, a proposed allocation of **£8,000.00** for 2022/23 is included.

36. The **Outer South Christmas Trees and Lights**, including decorations, received an allocation of **£16,000.00** in 2021/22. Assuming no other enhancement to schemes or cost rises it is proposed to ring-fence **£16,000.00** for 2022/23 Final project proposals and costs will be presented to a future Community Committee.

37. The Community Committee ring-fenced **£500.00** to support a Youth Summit to engage with children and young people. It is proposed that **£500.00** (£125.00 per ward) be ring-fenced for similar event in 2022/23

### **Delegated Decisions (DDN)**

38. Since the last Community Committee on Monday 14<sup>th</sup> March 2022, the following projects have been considered and approved by DDN:

- a) Rothwell May Day Celebrations - Rothwell & District Carnival Committee - £1,150.00
- b) Mini Breeze in Outer South - Breeze Team, LCC - £14,600.00
- c) Outdoor Toilet Hire - Communities Team, LCC- £400.00
- d) Plants for tipper at roundabout – Parks and Countrysides, LCC - £500.00
- e) Morley Jubilee Benches – Parks and Countrysides, LCC - £2,274.00
- f) Rothwell Jubilee Celebrations - Rothwell & District Carnival Committee - £1,460.00

### **Declined Projects**

39. Since the last Community Committee on Monday 14<sup>th</sup> March 2022, no projects have been declined.

### **Monitoring Information**

40. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

41. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 14<sup>th</sup> March 2022:

### **Outer South Garden Maintenance Service - Morley Elderly Action**



Morley Elderly Action was commissioned to deliver a one-year gardening scheme to cover the four wards of Outer South. Part funding was given to provide 4,120 hours of gardening at a subsidised rate. The remaining funding was provided by the Housing Advisory Panel.

MEA has run a garden scheme for about twenty-three years and it has run at its capacity for some years now. Careful management and budgeting allow funding to provide a service throughout the year.

MEA has provided an excellent, much needed service as commissioned. The MEA Gardening Scheme delivers a quality product which is unique to anything else available in this area. The scheme has improved every year because of experience and would be difficult to replace.

Clients are provided with a trustworthy, DBS checked, professional maintenance gardener for a reasonable cost after the subsidy is applied. They use well maintained equipment and vehicles and have the full backing of Morley Elderly Action, a respected and well-known charity.

MEA use professional gardeners who all have their own business. Each gardener works a number of hours under the scheme and prioritise this work. They all carry identification and wear Morley Elderly Action T-Shirts. All MEA gardeners are DBS checked and are carefully selected by MEA for their compassion and understanding of elderly people as well as their work ethics. MEA gardeners are sympathetic with clients who suffer from memory problems including dementia. MEA gardeners have received dementia awareness training and are 'Dementia Friends'. All gardeners 'go that extra mile' for their clients - from changing a light bulb to putting out bird food, they will help when they can.

The service is carefully monitored. The Gardening Co-ordinator asks all the gardeners to complete a time sheet on their rounds which are signed by the client and there is opportunity for them to make any comments. This gives a wealth of information which is used to record information for budgeting and monitoring. Throughout the year, customers are randomly selected to ask their opinion of the garden scheme. The Gardening Co-ordinator acts as a middle point for any messages or information between gardeners and clients. Sometimes it is necessary to liaise with families when a client is unable to look after their own affairs.

Morley Elderly Action has provided 4104 gardening hours throughout the year to people over the age of 67 or who are registered disabled. Compliments and complaints were recorded and acted upon if necessary. The gardeners have all been vigilant in letting MEA know if anything has given them reason for concern about their clients. The Covid-19 pandemic has proved the importance of a good working relationship between the clients, the gardeners and Morley Elderly Action.

The number of gardens registered on the scheme started at 274 in March 2021. This number dropped slightly at the end of the scheme to 260. This number has decreased due to several clients moving into residential care or passing away. However, the number of gardens serviced throughout the year was 324. The number of clients benefiting from the scheme was greater, at 380 as some people are living with a spouse/other.

Of the clients who submitted their age, 57 clients were in the 60-70 group, 180 in the 71-84 group and 143 were in the 85 and over group. 180 clients were either registered disabled or considered themselves to have a disability. 279 of all the clients (including couples who were recorded) were female and 101 were male. Nine clients did not fall into the category of White British and a further 38 clients did not specify their ethnicity.

The breakdown for the number of properties who used the gardening scheme across the four wards of Outer South is as follows: - Ardsley and Robin Hood – 64, Morley North – 127, Morley South – 94 and Rothwell – 39.

A dedicated Gardening Co-ordinator is employed to manage this project. This person works full time for Morley Elderly Action so is always on hand Monday to Friday to take any gardening queries or to address any issues. All MEA Staff and Volunteers are able to assist with the project, providing help to manage phone calls and letters, if needed. In addition, nine local gardeners have secured part time work, working on this scheme. All the gardeners are professional, have their own business and work self-employed.

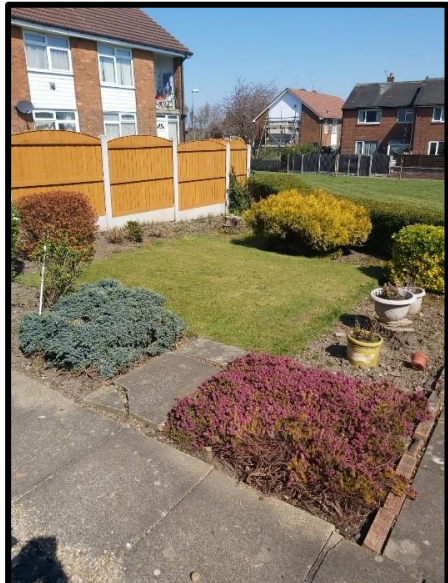
As a result of the Covid-19 pandemic, face to face contact between the gardeners and customers was limited. If the clients needed to speak with a gardener, we strongly encouraged this to be via the telephone, or a closed door or window. Face masks had to be worn by both parties, if face to face contact was required. Social distancing is still encouraged wherever/whenever possible due to the vulnerability of the clients. MEA targeted priority groups are anyone over 67, especially those with a disability or anyone unable to cope with gardening due to old age, and MEA offer a service for any person who is registered disabled.

The main objective of the gardening scheme is maintenance gardening. This includes, grass cutting, strimming, from floor level hedge cutting, cutting back bushes and small trees, and weeding. Other tasks can be done on request, sometimes as private work. Garden tidying at the beginning and end of the season is also available. Clients can have a maximum of one subsidised hour per fortnight or equivalent. However, they can have extra hours at the gardener’s full chargeable rate. The flexibility of the scheme allows clients to choose how often they want a service. This ranges from once a fortnight to once a year.

This year, MEA were not affected by the weather and the gardeners provided a consistent, reliable and high-quality service.

One of the gardeners decided to give up her business from October 2021, meaning MEA had to find a replacement for existing clients. MEA were able to divide up these clients and transfer them to existing gardeners to avoid disruption to the service provided to the affected clients. Additional gardeners have been recruited for the forthcoming year (2022-2023).

The full report is available on request.



Women In Sheds taught local women to use hand and power tools in a safe way in order to make items for the community, home or garden. This project took place at The Shed in Groundwork in Morley. Groundwork started this project three months before the unprecedented COVID restrictions and this has had an impact on delivery and outcomes. Groundwork were able to deliver a year (46 full sessions) of activity over 26 months. Due to COVID restrictions groundwork were unable to deliver for 14 months and once started back government guidelines/COVID restricted numbers in the workshop and the impact of Plan B also reduced numbers. Public confidence to restart group activities has also affected the project. Groundwork did reach 45 women over this time despite the unprecedented challenges.

Groundwork made changes to the programme by offering the women 12 sessions membership rather than a 3 month membership so that any impact of COVID and self-isolation were negated.

The participants reported that they enjoyed both the learning skills and the social aspect of the project – meeting new people and making new friends was a frequent comment on the project evaluation forms. Comments made on the evaluations sheets for this project included:

“This class is exceptional”

“Enjoyed very much”

“The improvement to my self-confidence and in turn my mental attitude has been invaluable and down to this course.”

“This course has been incredible for my mental health.”

“I have made some great friends”

Groundwork made their targets despite the unprecedented challenges and although the numbers of women were lower than out pre-COVID expectations all the women enjoyed the experience, with the case study being an example of how the attending women felt about the project particularly after the COVID restrictions.

The project output of making items for the community was a main activity. During the year of sessions the group have made:

- Planters for Morley Library
- Planters for Morley Rugby Club
- Bird Boxes for Morley Community Church
- Bee Hotels for Leeds Bee Association
- Dementia Boxes for Leeds Dementia Café
- Planters for Ardsley Woodlands
- Planters for Morley in Bloom
- Sandbox for the Salvation Army
- Halloween decorations – given to every shop on Morley Queens Street to display.
- Flat Pack bird boxes for Leeds University project
- Chopping boards for donations.

Participants have learned:

- Use hand and power tools safely
- Using woodworking machines safely

Participants have made items for their homes and garden including bread boxes, Christmas decorations, nature items for the garden (bee and bug hotels and bird boxes) and chopping boards.

This activities have also taken place in a safe and friendly environment enabling people to make new friends, learn new skills, building confidence in the skills and after COVID, reducing social isolation and improving peoples' wellbeing.

There were 45 women who benefitted from the project. The original bid (pre-COVID) anticipated that 60 women would benefit, this was reduced in September 2021 to 48 before Plan B and the restrictions in January 2022 came into effect.

The full report is available on request.

## **Youth Service Outer South Activity Programme 20/21 – Leeds Youth Service**

The Coronavirus pandemic has made the delivery of the Out of School Activities project difficult, the changing picture has meant delivery of sessions, trips and events has been challenging. Since March 2020 the Government announced three lockdowns which created operational complications, many venues & providers were closed, public spaces had restricted access and transport had limitations introduced.

The Youth Service SSE worked hard on providing a programme aligned to the rules introduced and the restrictions imposed, working to the Government, National Youth Agency & Leeds City Council guidance alternative mechanisms where developed to ensure activities / trips were delivered in a Coronavirus Secure environment.

During the Summer 2021 holiday period Youth Workers aligned the programme to working with young people in in line with the NYA guidelines and Government restrictions delivering Sports and activities sessions across the Outer South areas. Very session had Coronavirus secure systems in place, enhanced Risk Assessments and Coronavirus parental consent forms.

The Youth Service was able to deliver 30 different sport activity sessions with a range of sport equipment across the four wards.

The Youth Service also delivered 10 educational sessions that enabled young people to explore their problem solving skills across the four wards. The sessions delivered throughout the Summer 2021 school holiday period worked with a total of 351 young people.

During the summer School holiday half term, the Youth service were able to deliver one activity day per ward. The youth service put on these activity days with stricter covid guidelines and perdures. The activity days were prebooked tickets for attendance using Eventbrite, as well as one-way systems, hand sanitiser stations, and regular sanitisation of the inflatables and equipment.

The youth service saw a massive number of young people from the Morley south ward joining us for the activity day with other organisations joining us as well by putting on stalls such as Morley Morison's community Champion, given away free sweets and fruit. This activity day was held in Lewisham Park with 9 inflatables, arts and crafts table, gardening potting table, t-shirt station and consultation table. 412 young people attended the activity day.

In Morley North the Youth service held the activity day outside the Drighlington Moor Community Sports Centre with all the same activities as Morley South, a total of 312 young people attended. In the Ardsley and Robin Hood Ward Youth Services had to down

grade to 6 inflatables due to the size of the pitch, which was the Orchard, the youth service still had all of the above activities which led to 159 young people attending.

In the Rothwell ward, the activity day was held at Woodlesford park (as the Breeze team were in Springhead Park) this was well attended with 366 young people enjoying the day. Rothwell Morrisions community champion donated various fruit, snacks and drinks for the tuck shop.

Also during the summer, the youth service put on a number of trips for young people across the 4 wards to attend:

LGBT Youth Pride event – 6yp this event was run and created by the youth service for the LGBT young people that youth services work with due to Leeds pride been cancelled it gave opportunities for young people across the city to meet new young people as well to have some fun, young people took part in high ropes and slippy slide while enjoying a BBQ. There were over 20 young people at this event.

Abseiling & Boulder Scrambling, -11yp. Young people took to Bringham Rocks to test there nerves while having fun on the rocks.

X2 Forbidden corner – 47yp. Young people took a more relaxing time out to explore the mad gardens and caves.

Water adventure day – 26yp. Went on the wild side, young people took part in canoeing, Raft building and High ropes and zip line

Dry activity day – 23yp. Young people learnt skills on this trip, they learnt how to dry stone wall, took part in some conservation work, learnt bush craft skills such as foraging den building and fire starting as well as High ropes and zip line.

Yorkshire Wildlife Park – 10 young people.

Blackpool Pleasure Beach – 30 young people.

Horse Riding at Middleton Equestrian Centre – 8 young people.

Bowling & burger at Xscape – 15 young people.

In total throughout the summer the youth service worked and engaged with 1425 young people.

Over the October half term period a number of local trips were facilitated, in total 75 young people participated in sessions at Laserzone, Yorkshire scare grounds for a fright night and Flamingoland Operating at limited venues, with limited access to transport the young people who were invited to participate were very positive regards their involvement in the programme.

To comply with COVID restrictions Youth Services also took a group of 15 young people to the local RSPB nature park – St Aidan's. This was an outdoor event. The group were guided by the RSPB community engagement warden who taught the group about the different bats on site, how to use the "bat detectors" and how to look after the wildlife and environment around them. The group enjoyed learning about the bats and how to protect them. They also enjoyed being out late in the dark! The group spotted over 30 bats and managed to record their sonar sounds on their mobile phones.

This year the youth service also put on a trial Halloween community event that took place at Tingley Youth and community Centre, invitations went out across the 4 wards for all to come and enjoy, this event saw a scary dress competition prizes donated from the Morley Community Champion who also attend the event to give the prizes out. Young people Parents and local partners such as NPT created and published 7 promotional Videos that went out on social media leading up to the event. The event had a café like area for parents come and meet other parents as well as youth workers with promotional information table. Young people took part in Halloween themed games, arts, and crafts. The main part of the event went down a treat with a large scare maze with live actors. The

event saw a total number of 87 people attending. The youth service is looking at recreating the event on a larger scale next Halloween.

Over October half term the youth service worked with a total of: 177

During October / November & December a reduced number of building based sessions were delivered, this required the venues being Coronavirus secure with additional PPE resources, enhanced parental consent & operational protocols in place (face masks, one way system, temperature checks etc)

The centre based sessions enabled young people to escape the lockdown, have access to their peers, engage in mind stimulating activities / games and discussions. Resources were acquired to ensure the minds of young people were engaged and challenged.

In a number of sessions were delivered at St Gabriel's Youth Centre, Tingley Youth Centre & Morley Leisure Centre with a total of 155 young people participating. In late November additional restrictions were introduced which prevented any further sessions from being delivered.

Overall it has been difficult to engage young people throughout the year due to the Pandemic and the restrictions imposed, overall the Youth Service has been created in the approach to engaging with young people and within the limitations / regulations imposed.

The Out of School activities project delivered 30 sports sessions throughout the Summer 2021 school holiday period. Engaging young people in Coronavirus secure outdoor and indoor team sports ranging from football, Hockey, Cricket, Basketball & Dodge ball.

The project delivered 10 educational sessions throughout the Summer 2021 school holiday period. Engaging young people in Coronavirus secure programmes, this included educational games, challenges, quizzes and team activities.

In October a number of trips to local venues (Laserzone, RSPB St Aidan's, Yorkshire Scare Grounds, FlamingoLand ) were delivered, young people participated in this diversionary programme to escape the boredom & isolation.

October / November & December a number of building based sessions were delivered, the centre based sessions enabled young people to escape the lockdown, have access to their peers, engage in mind stimulating activities / games and discussions.

Youth Service is currently developing the holiday half term program for February 2022 School holiday period, these have and will include a number of trips to Ninja Warrior Leeds taking a min of 70 young people and another possible trip (awaiting young peoples decision on where they would like to go). All normal youth work provision will also continue over the half term with some additional activities such as the inflatables in sessions and day sports sessions.

Young people had the opportunity to participate in a range of educational, physical and fun activities during a Pandemic, many of the young people were linked into the project to support their health & well-being. A number of the participants would not be able to participate if not for the YAF funding due to family financial circumstances. These activities allowed young people to learn team building and social interactions.

Youth Service worked with a total of 1425 young people in the Summer 2021 school holiday period in outdoor sports & educational activities.

In October a number of trips to local venues engaged young people in local trips, enabling young people to escape the lockdown, engage with their friends, participate in a confidence building activity and have FUN.

Youth Service engaged a total of 332 young people during October to January in small group diversionary sessions at Youth Centres in the Outer South area.

The target for the Out of School activities Project was to engage over 1600 young people during the year-long project

On reflection of the circumstances related to Coronavirus, 2021 has been a difficult year to deliver service to young people, however the Youth Service has managed to engage 2474 young people from across the SSE area during the year long project.

The full report is available on request.



### Youth Activities Fund Position 2022/2023

42. The total available for spend in the Outer South Community Committee in 2022/23, including carry forward from previous year, was £109,776.13.

43. The Community Committee is asked to note that so far, a total of **£14,600.00** has been allocated to projects, as listed in **Table 2**.

44. The Community Committee is also asked to note that there is a remaining balance of **£53,308.69** in the Youth Activity Fund.

**TABLE 2: Youth Activities Fund 2022/2023**

|  | Ward Split                |                      |              |              |            |
|--|---------------------------|----------------------|--------------|--------------|------------|
|  | 8-17 Population (9,841)   |                      |              |              |            |
|  |                           | 2,634                | 2,391        | 2,239        | 2,577      |
|  | Total allocation          | Ardsley & Robin Hood | Morley North | Morley South | Rothwell   |
| <b>Income 2022/2023</b>  | £59,456.13                | £14,916.54           | 15,292.16    | £11,512.82   | 17,734.61  |
| Carried forward from previous year   | £59,456.13                | £14,916.54           | 15,292.16    | £11,512.82   | 17,734.61  |
| Total available (including brought forward balance) for schemes in 2021/2022 | £109,776.13               | £29,200.86           | £28,091.32   | £23,089.82   | £29,394.13 |
| Schemes approved in previous year to be delivered this year 2021/2022        | £41,867.44                | £8,554.67            | £11,879.05   | £11,879.05   | £9,554.67  |
| Total available budget for this year 2022/2023                               | £67,908.69                | £20,646.19           | £16,212.27   | £11,210.77   | £19,839.46 |
| <b>Projects 2022/2023</b>  | Amount requested from YAF | Ardsley & Robin Hood | Morley North | Morley South | Rothwell   |
| Mini Breeze  | £14,600.00                | £3,650.00            | £3,650.00    | £3,650.00    | £3,650.00  |
| <b>Total spend against projects</b>  | £14,600.00                | £3,650.00            | £3,650.00    | £3,650.00    | £3,650.00  |
| <b>Remaining balance per ward</b>  | £53,308.69                | £16,996.19           | £12,562.27   | £7,560.77    | £16,189.46 |

**Small Grants Budget 2022/2023**

45. At this Community Committee ward members have been recommended to allocate a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

**TABLE 3: Small Grants 2022/2023**

| Project                      | Organisation/Dept                     | Ward (s)                                | Total cost of project | Amount requested |
|------------------------------|---------------------------------------|---|-----------------------|------------------|
| Expedition Challenge         | 8th South Leeds (Carlton) Scout Group | Rothwell                                | £500.00               | £500.00          |
| OS PHAB                      | PHAB                                  | Ardsley and Robin Hood and Morley North | £298.03               | £298.03          |
| <b>Totals</b>                |                                       |   | <b>£798.03</b>        | <b>£798.03</b>   |
| <b>Small grant remaining</b> |                                       |   | <b>TBC</b>            |                  |

**Community Skips Budget 2022/2023**

46. At this Community Committee ward members have been recommended to allocate a skips budget of **£1,800.00**. Approved community skips detailed in **Table 4**.

**TABLE 4: Community Skips 2022/2023**

| Location of skip | Date       | Total amount | Ardsley & Robin Hood | Morley North | Morley South | Rothwell       |
|------------------|------------|--------------|----------------------|--------------|--------------|----------------|
| Springhead Park  | 08/07/2022 | £161.90      |                      |              |              | £161.90        |
| <b>Total:</b>    |            | £161.90      |                      |              |              | <b>£161.90</b> |



## Capital Budget 2022/2023

47. The Outer South Community Committee has a capital budget of **£71,176.89** available to spend, as a result of new capital injections. Members are asked to note the capital allocation The Outer South Community Committee has a capital budget of **£71,176.89** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

**TABLE 5: Capital 2022/2023**

|                              | OS (£)     | Ward split           |              |              |            |
|------------------------------|------------|----------------------|--------------|--------------|------------|
|                              |            | Ardsley & Robin Hood | Morley North | Morley South | Rothwell   |
| Remaining Balance March 2022 | £71,176.89 | £19,295.41           | £1,605.64    | £22,474.27   | £23,823.15 |
| Balance 2022-2023            | £71,176.89 | £19,295.41           | £1,605.64    | £22,474.27   | £23,823.15 |

## Community Infrastructure Levy (CIL) Budget 2022/2023

48. The Community Committee is asked to note that there is **£97,408.82** total payable to the Outer South Community Committee with a remaining balance of **£97,408.82**. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**

**TABLE 6: CIL 2022/2023**

|                              | OS (£)     | Ward split           |           |
|------------------------------|------------|----------------------|-----------|
|                              |            | Ardsley & Robin Hood | Rothwell  |
| Remaining Balance March 2022 | £92,602.82 | £91,166.55           | £1,436.27 |
| Injection May 2022           | £4,806.00  | £4,806.00            | £0.00     |
| Starting Position 2022-2023  | £97,408.82 | £95,972.55           | £1,436.27 |

## Corporate Considerations

### Consultation and Engagement

49. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

50. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

51. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

52. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

53. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

54. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

55. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

56. Members are asked to:

- a. To review and agree the 'minimum conditions' regarding the taking of urgent delegated decisions in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee'. (paragraph 16)
- b. To note details of the Wellbeing Budget position (Table 1)
- c. To consider and determine Wellbeing and YAF proposals (paragraphs 24 - 30)
- d. To consider and determine Ringfence proposals (paragraphs 32 - 37)
- e. To note details of the projects approved via Delegated Decision (paragraph 38)
- f. To note monitoring information of its funded projects (paragraph 41)
- g. To note details of the Youth Activities Fund (YAF) position (Table 2)

- h. To note details of the Small Grants Budget (Table 3)
- i. To note details of the Community Skips Budget (Table 4)
- j. To note details of the Capital Budget (Table 5)
- k. To note details of the Community Infrastructure Levy Budget (Table 6)